



Registration Form

13th March 2021

Please complete all fields to register for a site at the Leeston Fete, 13th March 2021, 10am-3pm.

Please **DO NOT** send money with registration forms. Invoices will be sent out in November/December.

Trading Name:		Contact Name:	
Contact Email:		Contact Phone:	
What are you selling / displaying? <i>(as much information as possible – 'food' is not enough)</i>			
Where are you from?			
Are you:			
Not-for-profit e.g. fundraising	Yes <input type="checkbox"/>	Community charity or organisation?	Yes <input type="checkbox"/>
Please provide details:			
<p>Food Vendors Please Note: if you are selling food prepared on site you must book a food site, and must have appropriate licences. All serve-ware MUST be compostable (CFPE approved). Power is NOT provide; generators must not be noisy or fummy.</p> <p><i>You must fit within the allocated size. If you are larger – you must book a larger site. Largest size is a double.</i></p>			
Type of business	Site Size	Site Cost	Mark selection with X
Community Charity / Community Organisation	4m x 3m	Free	
Not-for-profit	4m x 3m	\$10.00	
Craft Stall – Single	4m x 3m	\$60.00	
Craft Stall – Double	8m x 3m	\$100.00	
Craft Stall – Double – two businesses sharing **	8m x 3m	\$110.00	
Food Stall – Single	4m x 3m	\$100.00	
Food Stall – Double	8m x 3m	\$150.00	
Using a Gazebo?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Target Market?	
Comment/Request?			

** **Note:** two businesses are not permitted to share an ordinary double site.

Terms & Conditions (please read full Terms & Conditions)

Fete runs from 10am to 3pm. Your stall must be open & supervised during these times. You must not pack up until 3pm.

You must only use your allocated site, do **not** move to, or encroach on another site. Site problems must be raised with officials. Failure to abide by this may result in you being asked to leave; refunds will not be given. Site number will be allocated & advised one week before the Fete by email. Bring the email with you.

Stall area must be returned to original condition at the end of the day. Dirty areas will result in you being banned from future fetes and incurring a cleaning fee. Rubbish must be taken with you.

Power is **not** provided. You are responsible for providing your own power source. Your power source must not be noisy or fummy – if it is you may be asked to stop using it.

It is the stallholder's responsibility to make sure they comply with all sale of food requirements and other bylaws. Council Health Inspectors will inspect at the fete. It is your responsibility to ensure you know what the regulations are (contact Selwyn District Council).

Email completed form to events@ebap.nz (preferred), or post to Event Coordinator, PO Box 31, Leeston 7682