Please complete all fields to register for a site at the Leeston Fete, **30th March 2019, 10am-3pm**.

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Trading Name: |  | | | | | Contact Name: | | | |  | | |
| Contact Email: |  | | | | | Contact Phone: | | | |  | | |
|  | | | | | | | | | | | | |
| Type of Products sold / displayed or Type of stall  *(please give as much information as possible – e.g. ‘food’ is not enough – what type of food?)* | | | | | |  | | | | | | |
| Imported Product | | | | Made in NZ | | | | | | | Handmade Product | |
| Where are you/your business from? | | | |  | | | | | | | | |
| Facebook / Website Address: | | | |  | | | | | | | | |
|  | | | | | | | | | | | | |
| Are you a non-for-profit? | |  | | | Are you a community charity or organisation? | | | | | | |  |
| Please provide details: | |  | | | | | | | | | | |
|  | | | | | | | | | | | | |
| Please indicate the type of site required with an X.  ***Please note:*** *if you are selling food prepared on site you must book a food site, and must have appropriate licences.* ***Power is NOT provided****, and generators must not be noisy or fumy.*  *Stalls must fit within the allocated size. If you are larger – you must book a larger site. Largest size is a double.* | | | | | | | | | | | | |
| **Type of business** | | | | | | | **Site Size** | | **Site Cost** | | | *Mark selection with X* |
| Community Charity / Community Organisation | | | | | | | 4m x 3m | | *Free* | | |  |
| Not-for-profit | | | | | | | 4m x 3m | | $10.00 | | |  |
| Craft Stall – Single | | | | | | | 4m x 3m | | $60.00 | | |  |
| Craft Stall – Double | | | | | | | 8m x 3m | | $100.00 | | |  |
| Food Stall – Single | | | | | | | 4m x 3m | | $100.00 | | |  |
| Food Stall – Double | | | | | | | 8m x 3m | | $150.00 | | |  |
|  | | | | | | | | | | | | |
| Will you be using a Gazebo? | | |  | | Target Market? | | |  | | | | |
| Any comments/requests? | | |  | | | | | | | | | |

**Terms & Conditions**

The fete runs from 10am to 3pm. Your stall must be open and supervised during these times. You must not pack up your stall until 3pm.

You are only allowed to use your allocated site, do **not** move to another site. Site problems must be raised with officials. Failure to follow this may result in you being asked to leave and refunds will not be given. Site number will be allocated and advised to you one week before the Fete.

Your stall area must be returned to its original condition at the end of the day. Dirty areas will result in you being banned from future fetes and incurring a cleaning fee.

Power is **not** provided. You are responsible for providing your own power source. Please ensure your power source is not noisy or fumy – if it is you may be asked to stop using it.

It is the stallholder’s responsibility to make sure they comply with all sale of food requirements and other bylaws. Council Health Inspectors will inspect at the fete. It is your responsibility to ensure you know what the regulations are (contact Selwyn District Council).

***Email completed form to*** [***secretary@ebap.nz***](mailto:secretary@ebap.nz) ***, or post to The Secretary, 435 Southbridge Dunsandel Rd, RD 2, Leeston 7682***