

Terms and Conditions for Leeston Fete

Pre-Fete:

1. The organising committee reserve the right to make the final decision on who the vendors will be.
2. All sites must be **paid for by 31/1/2019**. If you have not paid for your site by this date you may no longer have a booking and your site may be re-sold.
3. Site numbers will be allocated and advised to you **one week before** the Fete.

On the day:

4. The Fete runs from 10am to 3pm. Your stall must be open and supervised during these times. You must not pack up your stall before 3pm.
5. You must use your allocated site; do not move to another site. If you have problems with your site please see our officials (they have high visibility vests on). Their decision is final.
6. All cars must be removed by **9.15am**. An air horn will sound at 9am to give a 15min warning. Extra parking available on the rugby grounds. No cars in the street until **3.15pm**.
7. Traffic is **one way only**. Cars may only enter from the monument end – both at the beginning of the day and at the end.
8. Stall area must be returned to original condition. Dirty areas will result in banning from future Fetes and incurring a cleaning fee.
9. Power **is not** provided. You are responsible for providing your own power source. Power source must not be noisy or fume – if it is you may be asked to stop using it. You **must not** approach local businesses or homes to gain power. Anyone found to have done this will have their registration cancelled and be asked to leave.
10. No soliciting for money and/or donations along the street at any time.

Security/ Health and Safety

11. Leeston Fete is not responsible for any loss or damage incurred to you from this event.
12. Stall holders must follow the instructions and directions of Fete officials.
13. It is the stallholder's responsibility to make sure they comply with all sale of food requirements and other bylaws. Council Health Inspectors will inspect at the fete. It is your responsibility to ensure you know what the regulations are (contact Selwyn District Council).
14. All extension cords must have an RCD device attached and current electrical testing certificate. They must not create a trip hazard either within or outside the site.
15. Stall holders are responsible for making sure their stall meets all health and safety requirements, and should have their own first aid kit.
16. All accidents and hazards must be reported to the fete officials immediately.

Cancellations

17. The Leeston Fete will be on no matter the weather conditions. Only if there is deemed a severe weather condition or an extenuating circumstance will the Leeston Fete be cancelled. The Leeston Fete is not responsible for any compensation due to the cancellation or postponement of the Leeston Fete.
18. Money refunded to stall holders is at the discretion of the Leeston Fete organisers.

Stall Holder Cancellation

19. Stallholders cancelling their booking on or after **9/3/2019** will not receive a refund.
20. Stallholders cancelling before **9/3/2019** will incur a \$10 administration charged.